

FUNERAL DETAILS

(PLEASE FILL THE FORM USING BLOCK CAPITAL LETTERS)

This form is merely a guide to what information is normally required for a Memorial Service. The Minister will gather the information together and can write the family eulogy for you. Alternatively, you may wish to write your own tribute which the Minister can read out, or a family member may wish to give the tribute on the day of the funeral.

Name of Funeral Directors:

A. PERSONAL INFORMATION

Name of Deceased *(Please indicate how you wish the deceased to be referred during the funeral service):*

Date & Place of Birth:

Place of upbringing *(if different from birth place):*

Date of Death:

Cause of Death:

B. FAMILY DETAILS

Marital Status of the Deceased *(Please tick the appropriate box):*

Single

Married

Divorced

Partner

Separated

Other:

Name of husband/wife/partner *(include maiden/previous names):*

Date of Wedding:

Place of Wedding:

Names of children *(please place the letter "d" beside any names that are already deceased):*

Names of grand-children *(please place the letter "d" beside any names that are already deceased):*

Names of brothers/sisters *(please place the letter "d" beside any names that are already deceased):*

Names of Parents *(if still living):*

Names of other family members or close friends that you may want mentioned at the funeral service *(please include an explanation of the relationship to the deceased):*

C. THE TRIBUTE *

**Alternatively you may wish to write out a tribute on behalf of the family on the last page of this form.*

Brief details of schools attended *(including college, university, etc):*

Working Life *(Include main occupation, name of employer, length of time, etc):*

Brief details of interests/hobbies/achievements:

How would you describe the deceased's personality? *(i.e. caring, loved life, struggled with illness/pain, determined, independent, strong-willed, gentle, approachable, life and soul, positive outlook, experienced problems in life, reserved, strong faith, etc.)*

D. THE FUNERAL SERVICE

NOTICES

Choice of Music at a Church Service: The church organist will play a selection of appropriate music as family and friends enter the church for the funeral service. We have **NO** facility for playing CDs. You may therefore wish to organise favourite CDs to be played at the Reception following a church service.

Choice of Music at Parlour or Crematorium: A facility is offered at the Funeral Parlour and Crematorium where CDs or a special piece of music can be played on entry and retiral.

Charitable Collections: Although Collections for a chosen charity can not be taken on Church premises, collections can be taken at the Funeral Parlour, Crematorium, or at a Reception.

Type of Service *(Please tick the appropriate boxes):*

Church

Parlour

Crematorium

Graveside

Choice of Hymns: *Normally two hymns are chosen for the main venue. If you have two venues (e.g Church followed by Crematorium), you will normally choose three hymns.*

HYMN 1:

HYMN 2:

HYMN 3 *(If applicable):*

Reception *(Please give details of venue if you would like the minister to announce a reception):*

For other funeral resources, please visit: <http://www.highkirk.com>

FAMILY TRIBUTE:

Please use this page if the family would prefer to write their own Family Tribute.